

April, 2016

DANISH REFUGEE COUNCIL – DANISH DEMINING GROUP - UGANDA

Accountability Framework

This accountability framework summarizes our commitments to our stakeholders in Uganda that are additional to DRC's global accountability framework. The global accountability framework is valid for DRC and DDG everywhere; it is available on www.drc.dk

1. DRC-DDG Uganda objectives, partners and stakeholders

- **Strategic objective:**

“Save lives, create a safe environment and provide durable solutions for conflict- and displacement-affected populations”

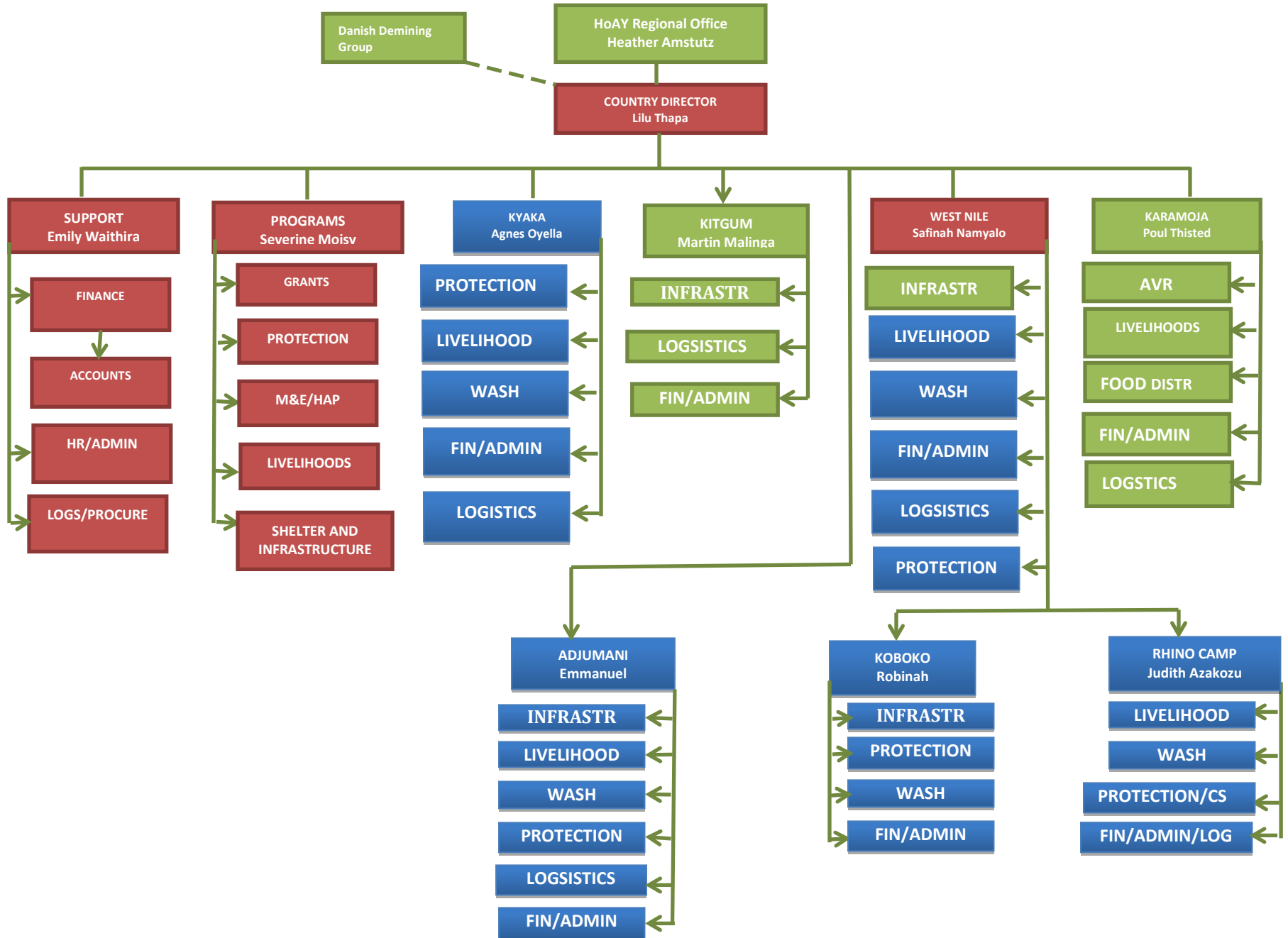
- **Partners:**

Bilateral partnerships are established with the Office of the Prime Minister, UNHCR, EU Delegation in Uganda, UNICEF, FAO, WFP, NMFA, DANIDA, ECHO, Jørgensens Fond and Women's Refugee Commission. DRC has under its partnership with UNHCR a sub-granting partnership with the local NGO Uganda Refugee and Disaster Management Council (URDMC). Armed Violence Reduction programme has a partnership with Small Arms Survey in Switzerland.

- **Stakeholders:**

Besides above partners, other key stakeholders include the displaced people and people affected by conflict, the hosting communities, Danish Embassy in Kampala, Ministry of Gender, Labour and Social Development, Ministry of Defence, Ministry of Internal Affairs, Uganda People's Defence Force, Uganda Police, UNDP, The Saferworld, International Federation of Red Cross, civil servants of the local governments, and local communities affected by armed violence.

2. Organisation chart (as of June 2015)



3. Local, external and internal standards

- Countrywide INGO registration under the NGO board.
- Memorandum of Understanding with the Office of the Prime Minister.
- Memorandum of Understanding with the Ministry of Internal Affairs.
- Memorandum of Understanding with the District Local Governments of Moroto, Napak, Kotido and Nakapiripirit
- DRC Programme Handbook
- DRC Operations Handbook
- SPHERE Standards
- OSCE Best Practises on Small Arms and Light Weapons 2008.
- UN International Standards for Arms Control 2010.
- National Labour Law and Constitution Law.
- Peace, Recovery and Development Plan for Northern Uganda, 2007.
- DDG Armed Violence Reduction (AVR) Framework, 2010.
- DDG AVR Outcome and Impact Monitoring Framework
- Karamoja Integrated Disarmament and Development Programme, 2008.
- Karamoja Food Security Action Plan, 2010.
- National Action Plan on Small Arms and Light Weapons, 2004.

4. How DRC-DDG relates to its beneficiaries

DRC-DDG values the right based approach and as such strives to put beneficiaries that it serves at the centre of its interventions. While undertaking protection, community services, infrastructures, Livelihood, and WASH services to the displaced and host and conflict affected populations, DRC-DDG seeks to give beneficiaries voice through annual impact monitoring surveys and focus group discussions that guide project planning. DRC-DDG's community safety interventions are community driven safety and security enhancement programs that provides the ownership of the project and implementation outcomes to the local people.

From an early stage, all interventions involve liaison with the beneficiaries and conduct of extensive assessments and studies to define the challenge the beneficiaries face and the solutions they suggest. Guided by this, projects are designed and beneficiaries and local authorities are given power to refuse or accept the projects in their communities. In the hard-ware providing projects, beneficiaries are given a choice among options of deliverables to ensure relevance, ownership and success while. DRC-DDG retains control of finances and strategic planning modalities. Efforts are currently made to strengthen the flow of feedback from beneficiaries to improve on projects, and complaint mechanisms have been formalized.

For easy recognition by beneficiaries, DRC-DDG uses large organization logos in its vehicles, tools and uniforms for all staff. The recruitment adverts are posted locally in the

area of work and in online platforms targeted humanitarian professionals in Uganda. Procurement notices are advertised in the local media and newspapers to provide opportunities to the local businesses.

For best transparency and accountability, project activities are introduced to the relevant stakeholders among beneficiaries and partners prior to commencement of project. At the end of the particular project, the audit reports are revealed where required.

DRC-DDG personnel are obliged to adhere to their terms of reference and DRC Code of Conduct. They are knowledgeable about the complaint mechanism. Beneficiaries and partners have been encouraged to give feedback and file complaints on DRC-DDG conduct either by phone or in writing and in a letter envelope addressed to the Country Director. The CD then consults relevant personnel to confirm the problem, informs the Head of Desk at HQ, and bound by DRC Code of Conduct, finds a solution. Should a particular complaint continue unresolved at the Country level, it will be resolved at Regional or HQ either by the Regional Director or the Head of Support Unit.

5. List of current projects

Project title	Northern Uganda Social Action Fund 2
Focus area	Public works; infrastructure development and and income support
Donor	World Food Program
Objective	To improve livelihoods of poverty-stricken households in Moroto District.
Beneficiaries	Extremely Vulnerable and moderately vulnerable and food insecure households in Rupa, Katikekile and Tapac Sub-Counties
Authorities involved	Moroto District Local Government, Sub-county officials, Parish officials, and the LC1, OPM
Implementing partners	Direct implementation, WFP

Project title	General Food Distribution
Focus area	Food support
Donor	World Food Program
Objective	To improve access to food for the vulnerable people in Moroto and Napak
Beneficiaries	Extremely vulnerable and Moderately Food Insecure households in Moroto District
Authorities involved	Moroto and Napak District Local Government, Sub-county officials,

	Parish officials, and the LC1, OPM
Implementing partners	Direct implementation, WFP

Project title	Support to Refugees in West Nile
Focus area	Protection and community services, Livelihoods and Environment, camp management, WASH, shelter and construction
Donor	UNHCR
Objective	To support of the refugees and hosting population in West Nile
Beneficiaries	3 districts (Arua, Adjumani, Koboko)
Authorities involved	OPM, District Local Government, Sub-county officials, parish officials, Refugee Committees
Implementing partners	Direct implementation, UNHCR

Project title	Multi-sectorial support to Refugees in Kyaka II
Focus area	Protection, community services, WASH and Livelihood
Donor	UNHCR
Objective	To provide comprehensive support to the refugees in Kyaka II
Beneficiaries	Refugee and host population residing in Kyaka II settlement
Authorities involved	OPM, District Local Government, Sub-county officials, parish officials
Implementing partners	Direct implementation, UNHCR

Project title	Women in Africa
Focus area	Microcredit, livelihoods
Donor	Lise og Gudmund Jorgensens Fond
Objective	To improve self-reliance and empower refugee women
Beneficiaries	Refugee women in settlements in Adjumani, Maracha, Arua and Kiryandongo
Authorities involved	Local Government, Sub-county officials, parish officials, District Adult Literacy trainers
Implementing partners	Direct implementation, UNHCR

Project title	Improving protection through livelihoods for refugees
Focus area	Skills development, youth engagement
Donor	ECHO

Objective	To improve the employability and social skills of youth in Arua and Adjumani
Beneficiaries	Refugees in settlements in Adjumani, Arua and Kiryandongo
Authorities involved	OPM, District Local Government, Sub-county officials, parish officials
Implementing partners	Direct implementation

Project title	Uganda Growth
Focus area	Rural Infrastructure
Donor	DANIDA
Objective	To improve the rural infrastructure in the Northern Uganda
Beneficiaries	Former refugee hosting population in the districts of Arua, Nebbi, Zombo, Kitgum, Lamwo and Agago.
Authorities involved	OPM, District Local Government, Sub-county officials, parish officials
Implementing partners	Direct implementation

Project title	Community Safety in Karamoja
Focus area	Community safety, Conflict management and peaceful co-existence
Donor	NMFA
Objective	To improve community safety in Karamoja
Beneficiaries	Conflict affected people of Karamoja
Authorities involved	OPM, District local governments, sub-county authorities, peace committees
Implementing partners	Direct implementation

6. Accountability improvement plans for 2016

New quality objectives	Outputs	Means of verification
Beneficiary selection criteria is well explained in the project selection and is included in grant opening meetings	A transparent, clear selection criteria in accordance with standards for non-discrimination and targeting is assessed before implementation of projects. These are included and communicated clearly to all staff during project opening	<ul style="list-style-type: none"> - Accountability Framework documentation and reporting. - Grants opening meeting minutes
DRC-DDG will put up sign post with clear information about project activities in project locations	Accountability is included in budgets, and sign posts are put up in visible locations	<ul style="list-style-type: none"> - Project records - Photos
Sector-specific training for project coordinators and implementing staff on program intervention strategies (following program improvement workshops)	Trainings conducted for staff in livelihoods, protection and community services and WASH	<ul style="list-style-type: none"> - Attendance records
Documentation and quality assurance of information shared with beneficiaries	Information shared with beneficiaries included and QA of information sharing is done in grant opening meetings	<ul style="list-style-type: none"> - Grants opening meeting minutes
Re-assess Complaints handling and follow up mechanisms	Revised complaints handling mechanism is in place	<ul style="list-style-type: none"> - Complaint handling Documents - Records of complaints
Complaints mechanism is extended to include sub-granted partner(s)	URDMC (DRC's Partner) staff are training in the complaints procedure	<ul style="list-style-type: none"> - Records of training - URDMC complaints handling mechanism documents