

## Accountability to Affected Populations

### General description

Accountability to Affected Populations (AAP) requires actors to put accountability and feedback mechanisms in place when policies are being established. An AAP specialist ensures that information about procedures and programmes is provided to the affected population in time by promoting an ongoing two-way dialogue. Moreover, he/she ensures that the affected population is engaged in decision-making and that their opinion on interventions is included in the programmes.

AAP Specialists will primarily, but not exclusively, be deployed to OCHA, FAO, WFP and UNDP.

### Examples of duties and responsibilities

- Identification of accountability issues that should receive the highest priority.
- Development of an APP plan and support of its application.
- Capacity building and awareness raising of staff to use prevention of sexual exploitation and abuse (PSEA) and AAP.
- Establishment of advocacy tools to ensure accessibility of AAP.
- Coordination of AAP activities among partners and networks.
- Establishment of information access among partners and networks.
- Support of other UN agencies, NGOs or local governments in improving their feedback mechanisms.
- Monitoring and reporting activities related to AAP.
- Establishment of partnerships to share local expertise with international efforts.
- Gather and distribute information on AAP.
- Fundraising for AAP/PSEA and reporting to donors.

### Required qualifications

- Professional technical experience matching the above-mentioned duties and responsibilities.
- A minimum of 3 years international humanitarian field experience.
- Relevant educational background and knowledge of the UN.
- Knowledge and understanding of the complexity related to refugee and IDP situations.
- Proficiency in one (preferable two) languages. English is obligatory, while French or Arabic is an advantage.